



Heritage Whitby Advisory Committee Agenda

Tuesday, October 14, 2025, 7:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email clerk@whitby.ca by 8:00 a.m. on the day of the meeting in order to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4300 to speak with a Staff Member.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

-
1. **Call to Order**
 2. **Declarations of Conflict of Interest**
 3. **Approval of Previous Minutes**
Recommendation:
That the Heritage Whitby Advisory Committee minutes of September 9, 2025 be approved.
 4. **Presentations**
 - 4.1 Lashia Jones, Senior Cultural Heritage Specialist, Stantec
Re: Heritage Conservation District Review and Update
 - 4.2 Roman Halkiewicz, Landscape Architect Technician, Town of Whitby
Re: Cullen Central Park Bronze Interpretive Sign

- 4.3 Ning Huang, Landscape Architect, Town of Whitby
Re: Rotary Centennial Park Redevelopment Concept Plan

5. Delegations

6. General Business and Reports

- 6.1 Matteo Terzi, Associate, Montgomery Sisam Architects Inc.
Re: 409 Centre Street, Heritage Permit Application (HP-15-25) Demolition Request of Existing Building and New Construction

Note: This item was referred at the Heritage Whitby Advisory Committee (HWAC) meeting of September 9, 2025 to the HWAC meeting of October 14, 2025.

7. Council Update

8. Other Business

9. Next Meeting

Tuesday, November 11, 2025 - 7:00 p.m.

10. Adjournment

Recommendation:

That the meeting adjourn.



Heritage Whitby Advisory Committee Minutes

September 9, 2025, 7:00 p.m.
Hybrid Meeting
Whitby Town Hall

Present: Margaret Clayton
Lisa Johnson
Richard Klingler
Rick McDonnell
Paul Rolland, Vice-Chair
Vincent Santamaura

Regrets: Deanna Hollister, Chair
Don Mitchell
Terry Standish
Brian Winter, Honourary Member

Also Present: Councillor Yamada, Mayor's Designate
Lori Tesolin, Principal Planner, Policy and Heritage Planning
Sarah Ferencz, Library Archivist
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

1. Call to Order
2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Rick McDonnell

That the Heritage Whitby Advisory Committee minutes of June 10, 2025 be approved.

Carried

It was the consensus of the Committee to hear Item 4.2, presentation from Victoria Ngai, Intern Architect, Montgomery Sisam Architects Inc., at this time.

4. Presentations

4.1 Christy Chrus, Sr. Manager, Creative Communities, Strategic Initiatives, Town of Whitby

Re: Brock Street Redesign Project

Christy Chrus provided a presentation regarding the Brock Street Redesign Project. Highlights of the presentation included:

- an overview of the Brock Street Redesign Project;
- the scope of the project being the Brock Street corridor between Highway 401 and the CP Railway overpass;
- highlights of the concept design including enhanced gateway intersections with heritage treatments;
- details about the updated project work plan and timeline; and,
- next steps for the Brock Street Redesign Project including the public engagement strategy.

A question and answer period ensued regarding:

- considerations for trash bins along Brock Street;
- details about the location of the multi-use path; and,
- details about the intersection at Mary Street and Brock Street.

4.2 Victoria Ngai, Intern Architect, Montgomery Sisam Architects Inc.

Re: 409 Centre Street, Heritage Permit Application (HP-15-25) Demolition Request of Existing Building and New Construction

Victoria Ngai provided a presentation regarding 409 Centre Street, Heritage Permit Application HP-15-25, demolition request of an existing building and new construction. Highlights of the presentation included:

- an overview of the heritage context and attributes of the existing building as they pertain to the Werden's Plan HCD heritage attributes;
- information about the placement and set back of the new construction;

- details about the proposed landscaping and streetscape of the new construction;
- the five qualities identified to maintain the heritage attributes including centre line alignment of the building, the articulation of the built form and scale across the façade, the vertical arrangement of the windows between two levels, the roof slope and pitch, and the wall material cladding;
- details about the building materials and colour palette of the exterior of the new construction; and,
- whether the Heritage Conservation District guidelines provided direction for infill or replacement buildings and building heights.

Discussion ensued regarding:

- details about the number of proposed residential units and parking spaces in the current and new development;
- whether the proposed development includes elevators and whether underground parking was considered;
- incorporating elements from other heritage building styles within the district to create more visual interest in the façade of the new construction;
- incorporating additional colours and materials into the façade to better represent the heritage conservation district; and,
- incorporating architecturally interesting design options to the front entrance of the building.

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee defers the matter to the October 14, 2025 Heritage Whitby Advisory Committee meeting.

Carried

It was the consensus of the Committee to hear Item 4.1, presentation from Christy Chrus, Sr. Manager, Creative Communities, Strategic Initiatives, Town of Whitby, at this time.

5. Delegations

There were no delegations.

6. Council Update

Councillor Yamada provided an update regarding:

- the Durham Region Transit initiative offering free transit for Veterans during Veterans Week;
- the Hannover Messe 2025 report; and,
- Durham's Diversity, Equity, and Inclusion (DEI) Strategy 2025-2029.

7. Other Business

7.1 Doors Open

Lori Tesolin advised that nine of the twelve sites were secured for the Doors Open event on October 18, 2025. Ms. Tesolin advised Members wishing to volunteer to reach out to Staff.

7.2 October 1, 2025 Public Meetings

Lori Tesolin advised that there is a Public Meeting on October 1, 2025 for the Official Plan Review.

7.3 Harvest Festival

Paul Rolland stated that Members wanting to volunteer for the Heritage Whitby Advisory Committee Booth at the Harvest Festival could reach out to Staff.

8. Next Meeting

Tuesday, October 14, 2025 - 7:00 p.m.

9. Adjournment

Recommendation:

Moved by Margaret Clayton

That the meeting adjourn.

Carried

The meeting adjourned at 9:01 p.m.