



Active Transportation and Safe Roads Advisory Committee Agenda

Thursday, September 11, 2025, 4:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email clerk@whitby.ca by 8:00 a.m. on the day of the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4300 to speak with a Staff Member.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

1. **Call to Order**
2. **Declarations of Conflict of Interest**
3. **Approval of Previous Minutes**
Recommendation:
That the Active Transportation and Safe Roads Advisory Committee minutes of June 12, 2025 be approved.
4. **Presentations**
 - 4.1 Christy Chrus, Sr. Manager, Creative Communities, Strategic Initiatives, Town of Whitby
Re: Brock Street Redesign Project
5. **Delegations**
6. **General Business and Reports**
 - 6.1 Town of Whitby E-bikes and E-scooter By-law and Awareness Campaign

6.2 Active Transportation Budget Discussion

7. **Council Update**

8. **Other Business**

9. **Next Meeting**

Thursday, November 13, 2025 - 4:00 p.m.

10. **Adjournment**

Recommendation:

That the meeting adjourned.



Active Transportation and Safe Roads Advisory Committee Minutes

June 12, 2025, 4:00 p.m.

Hybrid Meeting

Whitby Town Hall

Present: Gary Carroll, Vice-Chair
Ana Duff
David Johnston, Chair
Brad Mavins
Lewis Williams

Regrets: Liam Lacy
Swathi Miriyala

Also Present: Councillor Shahid, Mayor's Designate
Liam England, Planner I, Development Planning - Development Control
Mattson Meere, Supervisor of Parks Planning
Tara Painchaud, Staff Liaison, Senior Manager of Transportation Services
Lalita Thakali, Staff Liaison, Transportation Engineer
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Brad Mavins

That the Active Transportation and Safe Roads Advisory Committee minutes of May 8, 2025 be approved.

Carried

4. Delegations

There were no delegations.

5. General Business and Reports

5.1 Construction Projects and Active Transportation Facilities Maintenance

David Johnston provided an update regarding regional construction projects and maintenance of Whitby's active transportation facilities.

Discussion ensued regarding:

- proposed remediation of the construction entrance at Conlin Road and Anderson Street;
- reinstating the bike path at the Conlin Road and Anderson Street construction site; and,
- an update regarding the urban paved shoulder remediation on Ashburn Road.

5.2 Winter Maintenance of Active Transportation Facilities

David Johnston provided an update regarding a request for winter maintenance of active transportation facilities.

Discussion ensued regarding:

- the paved trail from Manning Road to Pringle Drive;
- the process for reviewing and prioritizing which trails were maintained in the winter based on their proximity to school locations;
- identifying a need for a pedestrian walking path from Conlin Road/Garrard Road to the Amazon Sort Centre; and,
- whether there were plans to remediate the shoulder on the east side of Garrard Road, north of Conlin Road.

5.3 Proposed Town of Whitby E-bike and E-scooter By-law Update

David Johnston provided an update regarding the proposed Town of Whitby E-bike and E-scooter By-law.

Discussion ensued regarding:

- the e-bike and e-scooter weight class approved on active transportation trails;
- regulations about monowheels;
- concerns regarding regulation for e-bikes and e-scooters pertaining to speed limits, weight restrictions, and safety requirements, as they do not require licensing;
- creating a comprehensive classification system for vehicles as motorized or non-motorized; and,
- collaborating with Durham municipalities to develop best practices and establish comprehensive by-laws in each municipality.

5.4 Brock Street South Bridge Construction Update

Tara Painchaud provided an update regarding the Brock Street South Bridge construction and stated that the projected start date for the project is in Q3 in 2025.

5.5 Corbett Creek Bridge and Boardwalk Update

Mattson Meere provided an update regarding the Corbett Creek Bridge and Boardwalk, noting that the bridge and boardwalk have been installed and restoration work is now underway. Mr. Meere stated that July 14, 2025 is the anticipated opening date for the bridge and boardwalk.

5.6 Bike Month Pop-up Booth Update

David Johnston provided an update regarding the Bike Month Pop-up Booth including a recap of activities and materials for distribution at the booth and confirmed Committee volunteers.

Lewis Williams suggested using the booth as an opportunity to talk about e-bike safety, and to educate residents about the proposed Town of Whitby E-bike and E-scooter By-law.

5.7 2026 Active Transportation Budget Items

David Johnston requested an update regarding when the Committee's 2026 Active Transportation Budget items were due.

Discussion ensued regarding:

- details about the budget approval process;

- provincial guidelines pertaining to strong mayor powers and the budget process;
- working within the budget creation framework and identifying priority items for 2026; and,
- aligning priority items with the priorities identified in the Active Transportation Plan, Appendix B.

5.8 Durham Region Works Department Projects Affecting Whitby Active Transportation

Tara Painchaud provided information about Durham Region Works Department projects and their impacts on Whitby's active transportation facilities.

Discussion ensued regarding:

- adding right turn lanes at Anderson Street and Taunton Road, and Rossland Road and Garden Street;
- the Region's plans for Lakeridge Road, north of Rossland Road;
- an update on the crosswalk at Manning Road; and,
- the effectiveness of underpasses along the Oshawa Creek Trail.

5.9 Active Transportation Signage

David Johnston suggested that the Committee work with staff to improve active transportation signage by photographing existing signage to highlight effective examples and identify areas where signage may be excessive. Mr. Johnston requested clarification about the regulatory requirements for the minimum signage standards for maximum safety.

5.10 Review and Update on the Use of P-gates

Mattson Meere provided information on the use of P-gates and advised that staff were investigating best practices to develop a standard.

6. Council Update

Councillor Shahid provided updates from the June 9, 2025 Committee of the Whole meeting including:

- the Traffic Calming Policy and Guidelines;
- the consideration of traffic calming adjustments on Whitburn Street;

- the proposed new Fence By-law; and,
- the E-bike and E-scooter By-law, and discussions about exemptions for accessible vehicles.

Councillor Shahid provided details about her observations during her active transportation facilities tour with the Committee Chair and Vice-Chair.

7. Other Business

There was no other business.

8. Next Meeting

Thursday, September 11, 2025 - 4:00 p.m.

9. Adjournment

Recommendation:

Moved by Lewis Williams

That the meeting adjourn.

Carried

The meeting adjourned at 6:20 p.m.