



Active Transportation and Safe Roads Advisory Committee Agenda

Thursday, May 8, 2025, 4:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email clerk@whitby.ca by 8:00 a.m. on the day of the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4300 to speak with a Staff Member.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

1. **Call to Order**
2. **Declarations of Conflict of Interest**
3. **Approval of Previous Minutes**
Recommendation:
That the Active Transportation and Safe Roads Advisory Committee minutes of March 13, 2025 be approved.
4. **Presentations**
 - 4.1 Jon Retter, Manager, Municipal Construction, Town of Whitby
Re: Construction Projects, Active Transportation Facilities Maintenance
5. **Delegations**
6. **General Business and Reports**
 - 6.1 Winter Maintenance of Active Transportation Facilities

- 6.2 Signalized Intersections and Pedestrian Pushbuttons
- 6.3 Bike Month - Pop-up Information Centre
- 6.4 Proposed Town of Whitby E-scooter and E-bike By-law Update
- 6.5 2025 Active Transportation Project Updates - Engineering
- 6.6 2025 Active Transportation Project Updates - Parks
- 7. **Correspondence**
- 8. **Council Update**
- 9. **Other Business**
- 10. **Next Meeting**
Thursday, June 12, 2025 - 4:00 p.m.
- 11. **Adjournment**
Recommendation:
That the meeting adjourned.



Active Transportation and Safe Roads Advisory Committee Minutes

March 13, 2025, 4:00 p.m.
Hybrid Meeting
Whitby Town Hall

Present: Gary Carroll, Vice-Chair
Ana Duff
David Johnston, Chair
Liam Lacy
Brad Mavins
Lewis Williams

Regrets: Swathi Miriyala

Also Present: Councillor Shahid, Mayor's Designate
Justin Malfara, Principal Planner, Zoning and Regulation
Mattson Meere, Supervisor, Parks Planning
Tara Painchaud, Staff Liaison, Senior Manager of Transportation Services
Lalita Thakali, Staff Liaison, Transportation Engineer
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

1. Call to Order
2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Lewis Williams

That the Active Transportation and Safe Roads Advisory Committee minutes of January 9, 2025 be approved.

Carried

4. Presentations

4.1 Gene Chartier, Vice President and Chief Development Officer, Paradigm Transportation Solutions Limited

Re: Town of Whitby's Future Traffic Calming Policy and Guidelines

Gene Chartier provided a presentation regarding the Town of Whitby's Future Traffic Calming Policy and Guidelines. Highlights of the presentation included:

- the goals of Whitby's future Traffic Calming Policy and Guidelines;
- using data-driven processes to assess and prioritize traffic calming requests;
- details about the process for developing the policy and guidelines;
- information about stakeholder and community engagement strategies;
- details about the proposed Traffic Calming Policy;
- examples of traffic calming measures; and,
- including a statement about traffic control devices in the policy.

A question and answer period ensued regarding:

- other municipalities Paradigm Transportation Solutions Limited has completed similar studies for;
- whether any municipalities have fully implemented recommended Traffic Calming Policies and Guidelines;
- information about classifying stop signs as traffic control devices rather than traffic calming measures;
- defining traffic calming; and,
- embedding the method for collecting and monitoring data within the policy and guidelines.

It was the consensus of the Committee to hear Item 6.1, Visitor's Centre - Whitby Waterfront - Shirley Scott Park Update, at this time.

4.2 Lori Tesolin, Principal Planner, Policy and Heritage Planning, Town of Whitby

Re: Town of Whitby's Official Plan Review

Lori Tesolin provided a presentation regarding the Town of Whitby's Official Plan Review.

Highlights of the presentation included:

- information about the four Focus Areas of the Official Plan Review;
- details about the two alternative land use concepts for Focus Area 3;
- an overview of Focus Area 4, General Policy Updates; and,
- the next steps in the Official Plan Review.

A question and answer period ensued regarding whether the Active Transportation Plan in Brooklin would be modified.

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 Visitor's Centre - Whitby Waterfront - Shirley Scott Park Update

Lara Toman provided a review of the proposed temporary Waterfront Visitor's Centre plans which included:

- details about the proposed temporary Visitor's Centre, including the proposed hours of operation; and,
- details about amenity features including a limestone path, tables and chairs, bike racks, bike repair stand, and an accessible kayak dock.

A question and answer period ensued regarding:

- information about the Rowe House and the adjacent gravel parking lot;
- details about the life expectancy of the temporary Visitor's Centre; and,
- information about the accessible kayak dock.

It was the consensus of the Committee to hear Item 4.2, Town of Whitby's Official Plan Review, at this time.

6.2 Conlin Road and Garrard Road Intersection Update

Tara Painchaud provided an update regarding the Conlin Road and Garrard Road Intersection. Ms. Painchaud stated pavement markings, sidewalk, and pedestrian connection construction was still required.

Discussion ensued regarding:

- pedestrian safety concerns for employees accessing the industrial facility at Conlin Road and Garrard Road; and,
- improving public transportation and pedestrian connections to industrial areas.

6.3 Equitable Active Transportation Development

Tara Painchaud provided information regarding Equitable Active Transportation Development planning which included considering all road users and abilities in active transportation planning and development.

Discussion ensued regarding:

- interest in E-bike and E-scooter rentals to provide affordable transportation options;
- residents' concerns about safety on active transportation trails;
- perceptions among residents pertaining to equitable transportation development planning; and,
- researching best practices from other municipalities.

7. Council Update

Councillor Shahid provided updates from the Durham Active Transportation Committee which included:

- active transportation infrastructure projects for 2025; and,
- proposed upgrades to existing traffic signals with bicycle signals on the south, east, and west legs of the Rossland Road and Brock Road intersection.

8. Other Business

There was no other business.

9. Next Meeting

Thursday, May 8, 2025 - 4:00 p.m.

10. Adjournment

Recommendation:

Moved by Lewis Williams

That the meeting adjourned.

Carried

The meeting adjourned at 6:05 p.m.