



## Whitby Sustainability Advisory Committee Agenda

Wednesday, January 8, 2025, 7:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting to obtain the virtual meeting link.

**Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.**

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
2. **Appointment of Chair and Vice Chair**
3. **Declarations of Conflict of Interest**
4. **Approval of Previous Minutes**

Recommendation:

That the Whitby Sustainability Advisory Committee minutes of December 4, 2024 be approved.

5. **Delegations**

6. **General Business and Reports**

6.1 New Member Introduction

6.2 Whitby Sustainability Advisory Committee Work Plan Review

7. **Council Update**
8. **Other Business**
9. **Next Meeting**  
Wednesday, February 5, 2025 - 7:00 p.m.
10. **Adjournment**  
Recommendation:  
That the meeting adjourn.



## Whitby Sustainability Advisory Committee Minutes

December 4, 2024, 7:00 p.m.  
Virtual Meeting

Present: Wenda Abel  
Sara Best, Vice-Chair  
Janet Dignem  
Brian Kelly  
Patti Mavins  
Catherine Philogene  
Bryan Widner, Chair  
Bob Willard  
Zartasha Zainab

Also Present: Councillor Leahy, Mayor's Designate  
Adam Benner, Energy Coordinator  
Junaid Khan, Staff Liaison, Project Manager, Sustainability and  
Climate Change  
Kristin Palilionis, Staff Liaison, Climate Change Coordinator  
Heather Ellis, Council and Committee Coordinator (Recording  
Secretary)

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1. Call to Order
2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Bob Willard

That the Whitby Sustainability Advisory Committee minutes of November 6, 2024  
be approved.

**Carried**

#### 4. Presentations

##### 4.1 Patricia Lowe, Director, Community Engagement, Central Lake Ontario Conservation Authority

Re: Whitby Sustainable Neighbourhood Action Program (SNAP)

Patricia Lowe provided a presentation regarding the Whitby Sustainable Neighbourhood Action Program (SNAP). Highlights of the presentation included:

- objectives for urban revitalization;
- the SNAP building principles;
- a summary of the SNAP neighbourhood selection screening process; and,
- the next steps for the Town's SNAP project.

A question and answer period ensued regarding:

- the number of owner-occupied and rental properties located within the selected neighbourhood for the SNAP project, being the West Lynde neighbourhood;
- opportunities for additional neighbourhoods to participate in SNAP;
- whether there was communication with West Lynde residents as part of the SNAP project; and,
- the timeline to implement SNAP action items within a neighbourhood and strategies to measure success of the program.

It was the consensus of the Committee to hear Item 8, Council Update, at this time.

#### 5. Delegations

There were no delegations.

It was the consensus of the Committee to hear Item 6.2, Zero Carbon Whitby Update, at this time.

#### 6. General Business and Reports

##### 6.1 Whitby Sustainability Advisory Committee Work Plan Review

Bryan Widner requested feedback from the Committee regarding the Whitby Sustainability Advisory Committee Work Plan.

Discussion ensued regarding:

- considering the Committee's role in identifying work plan initiatives to focus on in 2025;
- focusing on two or three initiatives to achieve successful outcomes;
- establishing subcommittees to help identify potential goals for each category of the work plan;
- selecting two Members to review the work plan and make recommendations to the Committee; and,
- discussing the work plan at the January 2025 Committee meeting.

## 6.2 Zero Carbon Whitby Update

Adam Benner provided an update regarding Zero Carbon Whitby and the Whitby Sports Complex which included:

- 2025 Corporate Energy Projects including fuel switching, HVAC upgrades, and the Net Zero Pathway Feasibility Study;
- a summary of the Town's greenhouse gas (GHG) emissions savings; and,
- construction of the Whitby Sports Complex.

## 6.3 Electric Vehicle Chargers at Town Facilities

Junaid Khan provided an update regarding electric vehicle (EV) chargers at Town Facilities which included:

- an increase in the use of charging stations;
- estimated reductions to greenhouse gas (GHG) emissions and fuel consumption resulting from EV charging station use;
- recently installed EV charging stations on Town property for public and staff use; and,
- planned EV charging station installations on Town property for 2025.

A question and answer period ensued regarding:

- the type of EV charging stations planned for 2025; and,
- the process for selecting the appropriate level of EV charging stations.

It was the consensus of the Committee to hear Item 6.1, Whitby Sustainability Advisory Committee Work Plan Review, at this time.

7. Correspondence

There was no correspondence.

8. Council Update

Councillor Leahy provided an update regarding:

- the Town's 2025 Operating and Capital Budget;
- raising awareness of the SNAP project in the community; and,
- the Whitby Fire and Emergency Services Recognition Ceremony.

It was the consensus of the Committee to hear Item 5, Delegations, at this time.

9. Other Business

There was no other business.

10. Next Meeting

Wednesday, January 8, 2025 - 7:00 p.m.

11. Adjournment

Recommendation:

Moved by Bob Willard

That the meeting adjourn.

**Carried**

The meeting adjourned at 9:02 p.m.