



Whitby Diversity and Inclusion Advisory Committee Agenda

Thursday, January 2, 2025, 7:00 p.m.

Virtual Meeting

This Advisory Committee meeting will be held in a virtual meeting format. Members of the public may attend virtually by sending an email clerk@whitby.ca by noon on the business day prior to the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the day of the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting**, please submit a [Delegation Request Form](#) online to the Office of the Town Clerk by 8:00 a.m. on the day of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

1. **Call to Order**
2. **Appointment of Chair and Vice-Chair**
3. **Declarations of Conflict of Interest**
4. **Approval of Previous Minutes**
Recommendation:
That the Whitby Diversity and Inclusion Advisory Committee minutes of December 5, 2024 be approved.
5. **Delegations**
6. **General Business and Reports**
 - 6.1 Whitby Diversity and Inclusion Advisory Committee Activities 2025
 - 6.2 Proposed Committee Cookbook Project Update
 - 6.3 2025 Whitby Diversity and Inclusion Advisory Committee Meeting Schedule
7. **Council Update**

8. Other Business

9. Next Meeting

Thursday, February 6, 2025 - 7:00 p.m.

10. Adjournment

Recommendation:

That the meeting adjourn.



Whitby Diversity and Inclusion Advisory Committee Minutes

December 5, 2024, 7:00 p.m.
Hybrid Meeting
Whitby Town Hall

Present: Lynn Collins, Chair
Eva Guta
Jamil Qamar
Robin Steed, Vice-Chair
Angela Thomas
Anjali Thorve

Regrets: Vanessa Drekman

Also Present: Shelby Moffat, Whitby Public Library Representative
Kim Evans, Staff Liaison, Director, Recreation
Erica Mittag, Staff Liaison, Manager, 55+ Recreation,
Accessibility and Diversity
Heather Ellis, Council and Committee Coordinator (Recording
Secretary)

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1. Call to Order
 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Robin Steed

That the Whitby Diversity and Inclusion Advisory Committee minutes of November 7, 2024 be approved.

Carried

4. Delegations

There were no delegations.

5. General Business and Reports

5.1 Committee Mandate and Work Plan Review

Kim Evans provided a summary of the Committee's mandate and work plan which included:

- providing input to Council on matters of diversity;
- fostering a greater understanding of ethno-cultural and diversity matters through community partnerships;
- involving diverse groups in Committee activities; and,
- providing input to staff in the development of policies and public engagement strategies pertaining to ethno-cultural relations and diversity matters.

5.2 2024 Committee Events and Activities

Kim Evans requested feedback from the Committee regarding participation in 2025 community diversity events and activities. Ms. Evans provided a review of community events held in 2024 which included:

- events hosted by the Region of Durham including a Black History Month event, an International Women's Day event, and an Emancipation Day celebration;
- events hosted by the Whitby Public Library, including a Spoken Word Workshop, Henna with Hina for International Women's Day, Drag Queen Storytime, and the New Resident Bus Tour;
- events hosted by the Town of Whitby including flag raisings, a National Indigenous Peoples Day event, Harvest Festival, and Christmas in the Village; and,
- additional community events including movie screenings, Pride Prom, and Youth Pride Day.

Recommendation:

Moved by Angela Thomas

That \$650 be drawn from the Whitby Diversity and Inclusion Advisory Committee's 2025 annual budget to fund two events hosted by the Whitby Public Library, namely, the Henna with Hina event in the amount of \$300, and the Spoken Word Workshop in the amount of \$350.

Carried

5.3 Proposed Committee Cookbook Project

Kim Evans requested feedback from the Committee regarding the proposed Committee Cookbook Project.

Discussion ensued regarding:

- hosting a book launch event;
- methods for collecting recipes and stories such as an online feedback form;
- establishing a subcommittee to develop an action plan for creating the cookbook; and,
- requesting that the Accessibility Advisory Committee review the cookbook to ensure it meets accessibility standards.

6. Council Update

There was no Council update.

7. Other Business

7.1 Public Library Access Cards

Shelby Moffatt provided details about her visit with the Indigenous Peoples at Curve Lake. Ms. Moffatt stated that residency requirements for acquiring a Library Access Card has created a barrier for Indigenous Peoples living on Indigenous Reserves. She further stated that public libraries were reviewing their policies to remove those barriers.

7.2 Leading Equitable and Accessible Delivery (LEAD) Program

Kim Evans provided an update regarding the LEAD program offered through the Abilities Centre. Ms. Evans advised that the Town of Whitby would be participating in the LEAD program.

8. Next Meeting

Thursday, January 2, 2025 - 7:00 p.m.

9. Adjournment

Recommendation:

Moved by Anjali Thorve

That the meeting adjourn.

Carried

The meeting adjourned at 8:56 p.m.

2025 Whitby Advisory Committee Meeting Schedule

January						
Su	Mo	Tu	We	Th	Fr	Sa
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February						
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November						
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December						
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28	29	30	31			

- Accessibility Advisory Committee, 7-8:30 p.m. Virtual Meeting
- Whitby Sustainability Advisory Committee, 7-9:00 p.m. Hybrid Meeting, Whitby Room
- Whitby Diversity & Inclusion Advisory Committee, 7-9:00 p.m. Hybrid Meeting, Whitby Room
- Heritage Whitby Advisory Committee, 7-9:00 p.m. Hybrid Meeting, Whitby Room
- Active Transportation & Safe Roads Advisory Committee, 4-6:00 p.m. Hybrid Meeting, Whitby Room
- Joint Accessibility Advisory & Diversity & Inclusion Advisory Committee, 7-9:00 p.m. Virtual Meeting
- Weekends and Statutory Holidays: Offices Closed

2025 Whitby Advisory Committee Meeting Schedule

January 2025

January 2: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.
January 7: Accessibility Advisory Committee 7:00 p.m.
January 8: Whitby Sustainability Advisory Committee 7:00 p.m.
January 9: Active Transportation and Safe Roads Advisory Committee 4:00 p.m.
January 14: Heritage Whitby Advisory Committee 7:00 p.m.

February 2025

February 4: Accessibility Advisory Committee 7:00 p.m.
February 5: Whitby Sustainability Advisory Committee 7:00 p.m.
February 6: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.
February 11: Heritage Whitby Advisory Committee 7:00 p.m.

March 2025

March 4: Joint Accessibility Advisory Committee and Diversity and Inclusion Advisory Committee 7:00 p.m.
March 5: Whitby Sustainability Advisory Committee 7:00 p.m.
March 11: Heritage Whitby Advisory Committee 7:00 p.m.
March 13: Active Transportation and Safe Roads Advisory Committee 4:00 p.m.

April 2025

April 1: Accessibility Advisory Committee 7:00 p.m.
April 2: Whitby Sustainability Advisory Committee 7:00 p.m.
April 3: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.
April 8: Heritage Whitby Advisory Committee 7:00 p.m.

May 2025

May 1: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.
May 6: Accessibility Advisory Committee 7:00 p.m.
May 7: Whitby Sustainability Advisory Committee 7:00 p.m.
May 8: Active Transportation and Safe Roads Advisory Committee 4:00 p.m.
May 13: Heritage Whitby Advisory Committee 7:00 p.m.

June 2025

June 3: Accessibility Advisory Committee 7:00 p.m.
June 4: Whitby Sustainability Advisory Committee 7:00 p.m.
June 5: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.
June 10: Heritage Whitby Advisory Committee 7:00 p.m.
June 12: Active Transportation and Safe Roads Advisory Committee 4:00 p.m.

September 2025

September 2: Accessibility Advisory Committee 7:00 p.m.
September 3: Whitby Sustainability Advisory Committee 7:00 p.m.
September 4: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.
September 9: Heritage Whitby Advisory Committee 7:00 p.m.
September 11: Active Transportation and Safe Roads Advisory Committee 4:00 p.m.

October 2025

October 1: Whitby Sustainability Advisory Committee 7:00 p.m.
October 2: Joint Accessibility Advisory Committee and Diversity and Inclusion Advisory Committee 7:00 p.m.
October 14: Heritage Whitby Advisory Committee 7:00 p.m.

2025 Whitby Advisory Committee Meeting Schedule

November 2025

November 4: Accessibility Advisory Committee 7:00 p.m.

November 5: Whitby Sustainability Advisory Committee 7:00 p.m.

November 6: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.

November 11: Heritage Whitby Advisory Committee 7:00 p.m.

November 13: Active Transportation and Safe Roads Advisory Committee 4:00 p.m.

December 2025

December 3: Whitby Sustainability Advisory Committee 7:00 p.m.

December 4: Whitby Diversity and Inclusion Advisory Committee 7:00 p.m.

December 9: Heritage Whitby Advisory Committee 7:00 p.m.