



## Active Transportation and Safe Roads Advisory Committee Agenda

Thursday, May 9, 2024, 4:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting to obtain the virtual meeting link.

**Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.**

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
  2. **Declarations of Conflict of Interest**
  3. **Approval of Previous Minutes**  
Recommendation:  
That the Active Transportation and Safe Roads Advisory Committee minutes of March 14, 2024 be approved.
  4. **Presentations**
  5. **Delegations**
  6. **General Business and Reports**
    - 6.1 Active Transportation and Safe Roads Advisory Committee Terms of Reference Revisions
    - 6.2 2024 Active Transportation Projects and Budget Items

- 6.3 Active Transportation and Safe Roads Advisory Committee Work Plan
- 6.4 Maintenance of Active Transportation Facilities during Construction Activities
- 6.5 Henry Street Bridge Renovation Project: Committee Feedback

**7. Correspondence**

**8. Council Update**

**9. Other Business**

**10. Next Meeting**

Thursday, June 13, 2024 - 4:00 p.m.

**11. Adjournment**

Recommendation:

That the meeting adjourned.



## Active Transportation and Safe Roads Advisory Committee Minutes

March 14, 2024, 4:00 p.m.  
Hybrid Meeting  
Whitby Town Hall

Present: Ana Duff  
David Johnston, Chair  
Liam Lacy  
Brad Mavins  
Swathi Miriyala  
John Patte  
Lewis Williams

Regrets: Gary Carroll, Vice-Chair  
Dario Pranckevicius

Also Present: Councillor Mulcahy, Mayor's Designate  
Peter Angelo, Director, Engineering  
Sean Malby, Senior Manager, Parks, Parks Planning and Culture  
Justin Malfara, Supervisor, Zoning and Regulation, and Principal Planner  
Tara Painchaud, Staff Liaison, Senior Manager of Transportation Services  
Lalita Thakali, Staff Liaison, Transportation Engineer  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
  2. Appointment of Chair

The Committee was advised that the appointment for Chair of the Active Transportation and Safe Roads Advisory Committee for the remainder of the January 1, 2024 to December 31, 2024 term would take place at this time.

Heather Ellis called for nominations for the position of Chair of the Active Transportation and Safe Roads Advisory Committee.

John Patte nominated David Johnston for the position of Chair of the Active Transportation and Safe Roads Advisory Committee.

David Johnston accepted the nomination.

There were no further nominations and nominations were closed.

Recommendation:

Moved by John Patte

That David Johnston be appointed Chair of the Active Transportation and Safe Roads Advisory Committee for a term ending on December 31, 2024.

**Carried**

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Approval of Previous Minutes

John Patte requested that the first two bullet points listed under Item 7.3, 2023 Active Transportation Plan Overview on the January 11, 2024 minutes be amended to read as follows:

- "the Committee receiving a future presentation on the Complete Street policy;
- benefits and challenges associated with establishing a stand alone Complete Streets policy;"

Recommendation:

Moved by John Patte

That the Active Transportation and Safe Roads Advisory Committee minutes of January 11, 2024, as amended, be approved.

**Carried**

5. Presentations

- 5.1 Christy Chrus, Manager, Creative Communities, Town of Whitby, Sara Taylor, Project Manager, AECOM, and Nayer Daher, Traffic Analyst, AECOM

Re: Brock Street Re-design Project

Sara Taylor provided a presentation regarding the Brock Street Re-design Project. Highlights of the presentation included:

- focusing on public space elements within the right-of-way;
- the scope of the project being the Brock Street corridor between Highway 401 and the CP Railway overpass;
- details of the three phases of the project being the Concept Phase, the Design Phase, and the Construction Phase;
- an overview of the project work plan and timelines;
- focusing on active transportation, accessibility, sustainability, historical character and heritage resources, and placemaking opportunities;
- recommended improvements to active transportation and active transportation provisions; and,
- next steps for the Brock Street Re-design Project including a virtual Open House, survey launch, and presentation of the concept design.

A question and answer period ensued regarding:

- expanding the study area to include active transportation gaps identified by the Committee;
- circulating the presentation to the Committee;
- whether beautification along Brock Street was included in the Brock Street Re-design Project scope;
- aligning priorities identified by the Town and the Metrolinx Bus Rapid Transit project;
- whether consideration was given to cyclist and pedestrian safety within the downtown area;
- defining the term 'road diet' and establishing an implementation plan;

- whether Staff considered the Brock Street Re-design Project to encompass a 'complete streets' approach; and,
- considerations of the Metrolinx Bus Rapid Transit project during implementation of the Brock Street Re-design Project.

5.2 Justin Malfara, Supervisor, Zoning and Regulation, Principal Planner, Town of Whitby

Re: Planning and Review Process for New Developments

Justin Malfara provided a presentation regarding the Planning and Review Process for New Developments. Highlights of the presentation included:

- stakeholders and agencies involved in the planning and review process for new development;
- a summary of the provincial, regional, and municipal planning roles;
- types of planning applications received by the Town;
- circulation and technical review of applications to other Town departments and review agencies;
- the purpose of statutory public planning meetings;
- recommendation reports for applications to be received for approval by Council;
- conditions for approval that may be placed on plans of subdivision applications; and,
- the Ontario Land Tribunal appeal process and finalizing development applications.

Discussion ensued regarding:

- whether the Town has the authority to determine the types of buildings and amenities within a new development;
- the governing bodies with approval authority over regional roads and provincial highways;
- whether the Town may establish infrastructure to support provincial demands for development, prior to a given area being developed; and,

- whether the Town has the authority to enforce urban design standards for a site plan application when a developer has lowered their design standards.

## 6. Delegations

There were no delegations.

## 7. General Business and Reports

### 7.1 2024 Active Transportation and Safe Roads Advisory Committee Work Plan

Tara Painchaud advised that the 2024 Active Transportation and Safe Roads Advisory Committee Work Plan would be presented at the May 9, 2024 Active Transportation and Safe Roads Advisory Committee meeting for consideration.

### 7.2 Mary Street Cycling Design Option Update

Lalita Thakali provided an update regarding the Mary Street Cycling Design option. Highlights of the design option included:

- improving cycling along Mary Street through pavement markings and signage;
- converting the existing paved shoulder to a bike lane; and,
- continued on-street parking east and west of Brock Street.

A question and answer period ensued regarding:

- concerns with maintaining the on-street parking and safety of cyclists; and,
- submitting comments and feedback to Staff via email.

### 7.3 Micromobility Public Engagement Update

Lalita Thakali provided an update regarding the Micromobility Public Engagement timeline. Ms. Thakali stated that feedback was received regarding whether the survey was available in paper format. She advised that the communication strategy for the Micromobility Public Engagement would include digital displays, social media posts, and road display signs at Town facilities. She stated that information regarding how e-skateboards, hoverboards, and other micromobility devices would be used was available through the Connect Whitby webpage. Ms. Thakali

explained that the online survey would launch in May, and that a Staff Report to Council was expected in the fall.

A brief question and answer period ensued regarding the Town's perspective on privately owned micromobility devices versus rented/shared micromobility devices.

#### 7.4 2024 Active Transportation Projects and Budget Items

David Johnston stated that an update regarding the 2024 Active Transportation Projects and Budget items would be circulated to the Committee via email for review.

#### 8. Correspondence

There was no correspondence.

#### 9. Council Update

Councillor Mulcahy provided an update regarding:

- the Town's 2024 approved budget;
- the advocacy campaign to bring a new hospital to Durham Region;
- the Whitby Tourism Strategy; and,
- the Town's new Public Art Policy.

#### 10. Other Business

There was no other business.

#### 11. Next Meeting

Thursday, May 9, 2024 - 4:00 p.m.

#### 12. Adjournment

Recommendation:

Moved by Lewis Williams

That the meeting adjourned.

#### **Carried**

The meeting adjourned at 6:10 p.m.