



Accessibility Advisory Committee Agenda

Tuesday, April 2, 2024, 7:00 p.m.

Virtual Meeting

This Advisory Committee meeting will be held in a virtual meeting format. Members of the public may attend virtually by sending an email clerk@whitby.ca by noon on the business day prior to the meeting to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the business day prior to the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a [Delegation Request Form](#) online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
 2. **Declarations of Conflict of Interest**
 3. **Approval of Previous Minutes**
Recommendation:
That the Accessibility Advisory Committee minutes of February 6, 2024 be approved.
 4. **Presentations**
 - 4.1 Christy Chrus, Manager, Creative Communities, Town of Whitby, Sara Taylor, Project Manager, AECOM, and Nayer Daher, Traffic Analyst, AECOM
Re: Brock Street Re-design Project
 5. **Delegations**
 6. **General Business and Reports**
 - 6.1 National Access Awareness Week

- 6.2 Accessibility Plan Update
- 6.3 Regional Accessibility Update
- 6.4 Subcommittee Updates

7. Correspondence

8. Council Update

9. Other Business

10. Next Meeting

Tuesday, May 7, 2024 - 7:00 p.m.

11. Adjournment

Recommendation:

That the meeting adjourn.



Accessibility Advisory Committee Minutes

February 6, 2024, 7:00 p.m.
Virtual Meeting

Present: Larry Brual
Colleen Haley
Liam Lacy
Adam Lamplugh
Mike Moraites
Michael Richards
Paul Scott
Marta Swirydowicz

Regrets: Anisa Capener
Victoria Formusa

Also Present: Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Ellis, Recording Secretary, Council and Committee
Coordinator

1. Call to Order
2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Liam Lacy

That the Accessibility Advisory Committee minutes of January 2, 2024 be approved.

Carried

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 Multi-Year Accessibility Plan: Review and Comment

Michele Cotton provided an overview of the Multi-Year Accessibility Plan which included:

- a summary of planned customer service standard action items;
- a review of information and communications standard initiatives;
- action plans for reviewing and improving employment standards including current recruitment and hiring practices;
- the design of public spaces including pop-up activations to support enhancements to the Rowe House, improving Cycle and Trail Tourism infrastructure, an electric vehicle readiness study, and promoting an accessibility and wayfinding study; and,
- transportation and taxi regulations to promote equitable access and inclusion in the community.

A question and answer period ensued regarding:

- the process for reviewing and finalizing the Multi-Year Accessibility Plan; and,
- dealing with outstanding items from the previous plan.

6.2 Provincial Compliance Update

Michele Cotton provided an update regarding the Provincial Compliance report. Ms. Cotton stated that a paper audit was conducted in the summer of 2023 and that the Town was under Provincial Compliance Orders with a deadline of January 31, 2024. She further stated that areas under review included accessible parking spaces, training for third parties, and public consultation regarding rest areas along exterior paths of travel.

A question and answer period ensued regarding:

- provincial processes for working with municipalities under compliance orders; and,

- how the compliance audit was conducted.

6.3 Joint Accessibility Advisory Committee and Diversity and Inclusion Advisory Committee Request to Participate in the Leading Equitable and Accessible Delivery Program Update

Marta Swirydowicz provided an update regarding the Joint Accessibility Advisory Committee and Diversity and Inclusion Advisory Committee request to Council to have Staff participate in the Leading Equitable and Accessible Diversity program hosted by the Abilities Centre. Ms. Swirydowicz advised that the request was referred to Staff and would be considered at a future Committee of the Whole meeting.

7. Correspondence

There was no correspondence.

8. Council Update

There was no Council update.

9. Other Business

There was no other business.

10. Next Meeting

Tuesday, April 2, 2024 - 7:00 p.m.

11. Adjournment

Recommendation:

Moved by Marta Swirydowicz

That the meeting adjourn.

Carried

The meeting adjourned at 8:53 p.m.