



Heritage Whitby Advisory Committee Revised Agenda

Tuesday, January 9, 2024, 7:00 p.m.

Virtual Meeting

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email clerk@whitby.ca by noon on the business day prior to the meeting in order to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at clerk@whitby.ca by noon on the business day prior to the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a [Delegation Request Form](#) online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
 2. **Appointment of Chair and Vice-Chair**
 3. **Declarations of Conflict of Interest**
 4. **Approval of Previous Minutes**
Recommendation:
That the Heritage Whitby Advisory Committee minutes of December 12, 2023 be approved.
 5. **Presentations**
 6. **Delegations**
 7. **General Business and Reports**
 - 7.1 Bob Morine, Owner
Re: 608 Centre Street South, Application for Proposed Front Porch Alterations and Rear Addition

8. **Correspondence**
9. **Council Update**
10. **Other Business**
11. **Next Meeting**
Tuesday, February 13, 2024 - 7:00 p.m.
12. **Adjournment**
Recommendation:
That the meeting adjourn.



Heritage Whitby Advisory Committee Minutes

December 12, 2023, 7:00 p.m.
Hybrid Meeting
Whitby Town Hall

Present: Margaret Clayton
Deanna Hollister, Chair
Lisa Johnson
Richard Klingler
Rick McDonnell
Don Mitchell
Paul Rolland, Vice-Chair
Vincent Santamaura
Terry Standish

Regrets: Brian Winter, Honourary Member

Also Present: Councillor Leahy, Mayor's Designate
Lori Tesolin, Supervisor, Policy and Heritage and Principal Planner
David Johnson, Staff Liaison, Planner II Heritage
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Terry Standish

That the Heritage Whitby Advisory Committee minutes of September 12, 2023 be approved.

Carried

4. Presentations

4.1 Sarah Shields, Project Manager, Sustainability and Climate Change, and Jackson Christian, Capital Projects Supervisor, Facilities, Town of Whitby Re: Zero Carbon Whitby

Sarah Shields provided a presentation regarding Zero Carbon Whitby. Highlights of the presentation included:

- detailed information about Stage 1: The Framework, Stage 2: The Costing Study, and Stage 3: Implementation;
- Town-owned heritage buildings identified for efficiency upgrades over the next five years;
- the Town's 2023 carbon emission savings; and,
- details about heritage building upgrades in 2024.

A question and answer period ensued regarding:

- whether the estimated total program cost of \$63.7 million to reach the municipality's zero carbon goals by 2045 includes facility upgrades;
- definition of an 'avoided cost';
- whether the project considers the carbon emitted by products used for high efficiency infrastructure replacements;
- whether existing duct work would be used for furnace upgrades at the Lynde House;
- the application of a green building rating system, such as Leadership in Energy and Environmental Design (LEED) certification; and,
- whether envelope improvements for heritage buildings would be in keeping with the existing style.

4.2 Bob Martindale, Principal, Martindale Planning Services Re: 1716 Dufferin Street, Application to Remove Property

Bob Martindale provided a presentation regarding an application to remove a property from the Heritage Register, 1716 Dufferin Street. Highlights of the presentation included:

- detailed information about the property and the building;
- a summary of the heritage context, history, and condition of the building;
- evaluation of the heritage significance of the building and property; and,
- a request to remove the property from the register.

A question and answer period ensued regarding:

- justification for originally adding the property to the Heritage Register;
- whether the materials used in the stone foundation consisted of limestone block;
- whether any previous owners were members of a historically significant family in Whitby;
- the dimensions of the property line;
- the conclusion that the building does not meet the criteria set out in the Regulation;
- the property's priority on the Heritage Register Subcommittee's list of high priority properties for designation;
- the origins of the limestone block foundation;
- the former owner, John A. Watson, and his family history;
- the importance of preserving heritage properties in Port Whitby;
- giving the Heritage Register Subcommittee an opportunity to review the application and present their findings at the January Committee meeting;
- the impact of designating and preserving heritage properties on land owners;
- reviewing existing properties in Port Whitby for designation on the Heritage Register;

- the necessity of removing the property from the Heritage Register; and,
- recommending Council direct Staff to initiate a Heritage Conservation District Study for Port Whitby.

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee recommend that the application to remove 1716 Dufferin Street from the Heritage Register be refused.

Carried

5. Council Update

Councillor Leahy provided an update regarding:

- designation of the Mayfield House;
- the Town's ownership of the Rowe House and budget allocations to maintain the building; and,
- the proposed 2024 municipal budget target.

A question and answer period ensued regarding:

- success of the Pump House summer pilot program; and,
- an update on the Doctor's House.

6. Other Business

6.1 Request for a Heritage Conservation District Study for Port Whitby

Margaret Clayton requested feedback from the Committee regarding a recommendation to request a Heritage Conservation District Study for Port Whitby due to the rapid development in the area.

Recommendation:

Moved by Margaret Clayton

1. That the Heritage Whitby Advisory Committee recommends that due to development pressures, Council direct Staff to initiate a Heritage Conservation District Study for a portion of the Port Whitby Area that encompasses Dufferin Street, Front Street East,

the south side of Front Street West, the east side of Brock Street, and Saint John's Anglican Church on Victoria Street.

Carried

6.2 Trafalgar Castle

Margaret Clayton requested feedback from the Committee regarding Trafalgar Castle and the proposed designation under Part IV of the Ontario Heritage Act.

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee recommends to Council that Trafalgar Castle, 401 Reynolds Street, Whitby, be considered for designation under Part IV of the Ontario Heritage Act.

Carried

6.3 Inverlynn House

Margaret Clayton requested an update regarding Inverlynn House.

6.4 Inclusion within the Heritage Conservation District

Rick McDonnell requested clarification regarding the difference between a property being designated under Part V of the Ontario Heritage Act as opposed to being located within a Heritage Conservation District.

6.5 Lynde House Victorian Christmas

Deanna Hollister requested feedback from the Committee regarding attending the Lynde House Victorian Christmas Tour.

Lisa Johnson provided an overview of activities included in the Tour and stated that tickets were \$10 per person.

7. Next Meeting

Tuesday, January 9, 2024 - 7:00 p.m.

8. Adjournment

Recommendation:

Moved by Rick McDonnell

That the meeting adjourn.

Carried

The meeting adjourned at 8:36 p.m.