



## Heritage Whitby Advisory Committee Agenda

Tuesday, September 12, 2023, 7:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting in order to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
  2. **Declarations of Conflict of Interest**
  3. **Approval of Previous Minutes**  
Recommendation:  
That the Heritage Whitby Advisory Committee minutes of July 18, 2023 be approved.
  4. **Presentations**
    - 4.1 Sarah Shields, Project Manager, Sustainability and Climate Change, and Jackson Christian, Capital Projects Supervisor, Facilities, Town of Whitby  
Re: Zero Carbon Whitby
  5. **Delegations**
  6. **General Business and Reports**

6.1 Heritage Register Subcommittee Update

7. **Correspondence**

8. **Council Update**

9. **Other Business**

10. **Next Meeting**

Thursday, October 10, 2023 - 7:00 p.m.

11. **Adjournment**

Recommendation:

That the meeting adjourn.



## Heritage Whitby Advisory Committee Minutes

July 18, 2023, 7:00 p.m.  
Virtual Meeting

Present: Margaret Clayton  
Lisa Johnson  
Richard Klingler  
Rick McDonnell  
Don Mitchell  
Paul Rolland, Vice-Chair  
Vincent Santamaura

Regrets: Deanna Hollister, Chair  
Terry Standish  
Brian Winter, Honourary Member

Also Present: Councillor Leahy, Mayor's Designate  
Sarah Ferencz, Library Archivist  
Lori Tesolin, Supervisor, Policy and Heritage and Principal Planner  
David Johnson, Staff Liaison, Planner II Heritage  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
  2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee minutes of June 13, 2023 be approved.

## **Carried**

### **4. General Business and Reports**

#### **4.1 Vanessa Hicks MA, CAHP, Associate MHBC Planning, Urban Design & Landscape Architecture**

Re: 5515 Garrard Road, Intent to Demolish under Part IV, Section 27 (9) of the Ontario Heritage Act

Vanessa Hicks provided a presentation regarding the Notice of Intent to Demolish 5515 Garrard Road. Highlights of the presentation included:

- an overview of the notice of intent to demolish and request to remove 5515 Garrard Road from the Town's heritage register;
- a summary of the site features, context and land use;
- a summary of the condition and integrity of the surviving heritage attributes preserved on the property; and,
- findings that the property does not meet the legislated criteria for designation under Part IV of the Ontario Heritage Act.

A question and answer period ensued regarding:

- the criteria used to categorize an individual as a person of historical significance;
- whether a review of the tax assessment roll was conducted;
- the cultural significance of the farm complex and consideration for salvaging and/or relocating the building;
- whether an archaeological assessment would be conducted;
- incorporating existing buildings or key features into the design of a future proposed development;
- preparing a conceptual development plan prior to requesting a demolition permit; and,
- whether the sale of the property was contingent on demolition of the buildings.

Recommendation:

Moved by Don Mitchell

That the Heritage Whitby Advisory Committee requests that consideration for the demolition permit of 5515 Garrard Road be deferred and that an opportunity for adaptive reuses of the historic buildings on the property be fully considered through the site plan process, and an archaeological examination be completed.

**Carried**

5. Next Meeting

Tuesday, September 12, 2023 - 7:00 p.m.

6. Adjournment

Recommendation:

Moved by Margaret Clayton

That the meeting adjourn.

**Carried**

The meeting adjourned at 8:00 p.m.