



## Accessibility Advisory Committee Minutes

September 5, 2023, 7:00 p.m.  
Virtual Meeting

Present: Larry Brual  
Victoria Formusa  
Colleen Haley  
Liam Lacy  
Adam Lamplugh  
Mike Moraites  
Paul Scott

Regrets: Anisa Capener  
Denise Laframboise  
Michael Richards  
Marta Swirydowicz

Also Present: Councillor Cardwell, Mayor's Designate  
Michele Cotton, Staff Liaison, Accessibility Coordinator  
Heather Ellis, Recording Secretary, Council and Committee  
Coordinator

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1. Call to Order
2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Liam Lacy

That the Accessibility Advisory Committee minutes of June 6, 2023 be approved.

**Carried**

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 2022-2026 Accessibility Plan Consultation and Next Steps

Michele Cotton stated that the Accessibility Working Group prepared vision statements for each of the accessibility standards. Ms. Cotton requested feedback from the Committee regarding the proposed vision statements.

Discussion ensued regarding:

- the overall vision and customer service standard statements; and,
- the action items outlined in the 2022-2026 Accessibility Plan Strategic Statements including information and communication standards, employment, design of public spaces, and transportation (taxicabs).

6.2 Work Plan Update

Michele Cotton requested feedback from the Committee regarding the Work Plan and suggested Members bring forward ideas for discussion at the January 2024 Accessibility Advisory Committee meeting.

6.3 Accessibility Award Nominee

Michele Cotton advised that the Committee nominated Melly's Café for the Accessibility Award.

6.4 Joint Accessibility Advisory Committee and Whitby Diversity and Inclusion Advisory Committee Meeting Planning

Thursday, October 5, 2023 - 7:00 p.m.

Michele Cotton stated that the October meeting would be a joint meeting with the Whitby Diversity and Inclusion Advisory Committee. Ms. Cotton advised that the meeting would focus on joint project planning and collaboration regarding educational events and activities.

Discussion ensued regarding:

- supporting people and community groups who are advocates of accessibility, diversity, and inclusion; and,
- reviewing previous joint projects and events.

#### 6.5 Regional Joint Accessibility Advisory Committee Meeting

Tuesday, November 7, 2023

Michele Cotton advised that the Regional Joint Accessibility Advisory Committee meeting would be held on the same date and time as the Accessibility Advisory Committee's November 7, 2023 meeting. Ms. Cotton stated that Committee Members were invited to attend the Regional Joint Accessibility Advisory Committee meeting and suggested that Members attend the Regional meeting on November 7, 2023 in lieu of the regular Accessibility Advisory Committee meeting.

Recommendation:

Moved by Adam Lamplugh

That the Accessibility Advisory Committee's regular November 7, 2023 meeting be cancelled to accommodate Member's attending the Regional Joint Accessibility Advisory Committee meeting on Tuesday, November 7, 2023.

**Carried**

#### 7. Correspondence

There was no correspondence.

#### 8. Council Update

Councillor Cardwell provided an update regarding the Ontario Trillium Foundation Capital Grant application to assist businesses in becoming more accessible.

#### 9. Other Business

There was no other business.

#### 10. Next Meeting

Paul Scott provided a reminder that the next regular Committee meeting would be held on January 2, 2024 at 7:00 p.m.

#### 11. Adjournment

Recommendation:

Moved by Liam Lacy

That the meeting adjourn.

**Carried**

The meeting adjourned at 8:09 p.m.