



## Heritage Whitby Advisory Committee Revised Agenda

Tuesday, June 13, 2023, 7:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public may attend this meeting virtually or in-person. Those wishing to attend the meeting virtually are required to email [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting in order to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- **To submit written correspondence**, please email your correspondence to the Office of the Town Clerk at [clerk@whitby.ca](mailto:clerk@whitby.ca) by noon on the business day prior to the meeting. Correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- **To speak during the Advisory Committee meeting either in-person or virtually**, please submit a Delegation Request Form online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

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1. **Call to Order**
  2. **Declarations of Conflict of Interest**
  3. **Approval of Previous Minutes**  
Recommendation:  
That the Heritage Whitby Advisory Committee minutes of May 9, 2023 be approved.
  4. **Presentations**
    - 4.1 Rebecca Sciarra, ASI Heritage, and Matthew Cory, Malone Given Parsons Ltd.  
Re: 7261 Cochrane Street, Application for Removal of a Property from the Heritage Register
    - \*4.2 Ron Menary, Owner  
Re: 44 Baldwin Street, Heritage Permit Application

5. **Delegations**
6. **General Business and Reports**
  - 6.1 Farmers' Market HWAC Booth Update
7. **Correspondence**
8. **Council Update**
9. **Other Business**
10. **Next Meeting**

Tuesday, September 12, 2023 - 7:00 p.m.
11. **Adjournment**

Recommendation:  
That the meeting adjourn.



## Heritage Whitby Advisory Committee Minutes

May 9, 2023 at 7:00 p.m.  
Hybrid Meeting  
Whitby Town Hall

Present: Margaret Clayton  
Deanna Hollister, Chair  
Lisa Johnson  
Richard Klingler  
Rick McDonnell  
Paul Rolland, Vice-Chair  
Vincent Santamaura

Regrets: Don Mitchell  
Terry Standish  
Brian Winter, Honourary Member

Also Present: Councillor Leahy, Mayor's Designate  
Sarah Ferencz, Library Archivist  
Edward Belsey, Senior Manager, Policy and Heritage Planning  
Lori Tesolin, Supervisor, Policy and Heritage and Principal Planner  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
  2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Margaret Clayton requested that the first bullet point under Item 6.1 on the April 11, 2023 Heritage Whitby Advisory Committee minutes be changed to:

"Mr. Werden's purchase of 200 acres in Pickering Township in 1826 which has since been developed"

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee minutes of April 11, 2023, as amended, be approved.

**Carried**

4. Presentations

4.1 Colin Burton, Owner

Re: 918 Byron Street South, Application for Rear Addition

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee supports the Application for Rear Addition of 918 Byron Street South and requests that the applicant continue to work with staff to incorporate the following design elements:

- a porch roofline separate to that of the house roofline;
- a picket design front porch railing to better reflect the period;
- dormer window cladding to match that of the principal residence; and,
- double hung front facing windows with muntin bars.

**Carried**

5. Delegations

There were no delegations.

6. General Business and Reports

6.1 2022 Heritage Whitby Advisory Committee Annual Report Overview

Lori Tesolin provided an overview of the 2022 Heritage Whitby Advisory Committee Annual Report. Highlights of the report included:

- policy and heritage planning;
- the number of heritage permits received, approved, and designated;

- presentations provided to the Committee by Town Staff;
- approval of the Downtown Whitby Community Secondary Plan;
- stabilization work on the Pump House;
- cultural heritage promotion at the Farmers' Markets and the Harvest Festival; and,
- future heritage projects and initiatives.

## 6.2 Summer Newsletter Content Discussion

Lori Tesolin advised that summer students would help prepare a summer heritage newsletter. Ms. Tesolin requested feedback from the Committee regarding ideas for newsletter topics.

Discussion ensued regarding including an overview of The History of Whitby's Mayors, and an article on Asa Werden.

## 7. Council Update

Councillor Leahy provided an update regarding:

- the Pump House;
- the Town's Community Strategic Plan;
- the online Waste Calendar; and,
- The Town's Public Art Policy Survey.

## 8. Other Business

### 8.1 Farmers' Markets Heritage Whitby Advisory Committee Booth

Lori Tesolin advised that there would be a Heritage Whitby Advisory Committee booth at the Whitby and Brooklin Farmers' Markets. Ms. Tesolin stated that the summer students would be participating at the booth and requested feedback from the committee regarding booth themes and volunteers.

Discussion ensued regarding:

- a Mayor's themed game;
- dates for the Farmers' Markets;
- including a spinning wheel game; and,

- handing out colouring pages for kids.

8.2 Olde Whitby Neighbourhood Association (OWNA)

Margaret Clayton requested information regarding OWNA and whether the organization was still active.

8.3 Doors Open

Vincent Santamaura inquired about whether a Doors Open event would be held in Whitby.

Rick McDonnell advised that there were a few virtual Doors Open tours of Whitby locations on the Doors Open Ontario website.

9. Next Meeting

Tuesday, June 13, 2023 - 7:00 p.m.

10. Adjournment

Recommendation:

Moved by Lisa Johnson

That the meeting adjourn.

**Carried**

The meeting adjourned at 8:40 p.m.