



Heritage Whitby Advisory Committee Revised Agenda

Tuesday, March 14, 2023, 7:00 p.m.

Hybrid Meeting

Whitby Town Hall

This Advisory Committee meeting will be held in a hybrid meeting format. Members of the public will be permitted to attend this meeting virtually or in-person, however, those wishing to attend the meeting virtually are required to email clerk@whitby.ca by noon on the business day prior to the meeting in order to obtain the virtual meeting link.

Should you wish to provide comments regarding a matter being considered below, please submit written correspondence and/or a Delegation Request Form.

- To submit written correspondence, please email the Office of the Town Clerk at clerk@whitby.ca by noon on the business day prior to the meeting. Written correspondence must include your full name, address, and the item on the agenda that your correspondence is related to.
- To speak during the Advisory Committee meeting, please submit a Delegation Request Form online to the Office of the Town Clerk by noon on the business day prior to the date of the meeting. Should you be unable to access a computer, please call 905.430.4315 to speak with a Staff Member in the Office of the Town Clerk.

A Revised Agenda may be published on a later date. Late items added or a change to an item will appear with an asterisk beside them.

1. Call to Order

2. Declarations of Conflict of Interest

3. Approval of Previous Minutes

Recommendation:

That the Heritage Whitby Advisory Committee minutes of February 14, 2023 be approved.

4. Presentations

4.1 Gillian Smith, Urban Planner, MHBC Planning, Urban Design and Landscape Architecture

Re: 305 Mary Street East, Application to Remove a Property from the Municipal Heritage Register

- 4.2 Dustin DeNoble, Junior Project Coordinator, DeNoble Homes, Vasco Jeronimo, Architectural Designer, and Rebecca Sciarra, Partner and Principal Heritage Specialist
Re: 404 Ontario Street West, Application for Demolition
- 4.3 Roman Halkiewicz, Landscape Architect Technician
Re: King Street Community Garden
- 4.4 Brayden Libawski, Planning Consultant, The Biglieri Group, and Emily Game, Heritage Consultant
Re: 3 Cassels Road East, OPA-2022-W/05, Z-23-22, Applications for Official Plan Amendments and Zoning By-law Amendment
- *4.5 Paul Jones, Chair, Groveside Cemetery Board
Re: Pioneer Baptist Cemetery Name Change Proposal

5. Delegations

6. General Business and Reports

- *6.1 Grass Park Improvements Update

7. Council Update

8. Other Business

9. Next Meeting

Tuesday, April 11, 2023 at 7:00 p.m.

10. Adjournment

Recommendation:

That the meeting adjourn.



Heritage Whitby Advisory Committee Minutes

February 14, 2023, 7:00 p.m.
Hybrid Meeting
Whitby Town Hall

Present: Margaret Clayton
Deanna Hollister, Chair
Lisa Johnson
Richard Klingler
Rick McDonnell
Paul Rolland, Vice-Chair
Don Mitchell
Terry Standish
Vincent Santamaura

Regrets: Brian Winter

Also Present: Councillor Leahy, Mayor's Designate
Edward Belsey, Senior Manager, Policy & Heritage Planning
David Johnson, Staff Liaison, Planner II Heritage
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

1. Appointment of Chair and Vice-Chair

The Committee was advised that the appointment for Chair and Vice-Chair of the Heritage Whitby Advisory Committee for the January 1, 2023 to December 31, 2023 term would take place at this time.

Heather Ellis called for nominations for the position of Chair of the Heritage Whitby Advisory Committee.

Paul Rolland nominated Deanna Hollister for the position of Chair of the Heritage Whitby Advisory Committee.

Deanna Hollister accepted the nomination.

There were no further nominations and the nominations were closed.

Heather Ellis called for nominations for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Rick McDonnell nominated Paul Rolland for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Paul Rolland accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved by Paul Rolland

That Deanna Hollister be appointed Chair of the Heritage Whitby Advisory Committee for a term ending on December 31, 2023.

Carried

Recommendation:

Moved by Rick McDonnell

That Paul Rolland be appointed Vice-Chair of the Heritage Whitby Advisory Committee for a term ending on December 31, 2023.

Carried

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Margaret Clayton

That the Heritage Whitby Advisory Committee minutes of June 14, 2022 be approved.

Carried

4. General Business and Reports

4.1 David Johnson, Planner II, Heritage

Re: Heritage Whitby Advisory Committee Overview

David Johnson provided a presentation regarding an overview of the role and responsibilities of the Heritage Whitby Advisory Committee. Highlights of the presentation included:

- Member introductions;
- the role of the Heritage Whitby Advisory Committee;
- an overview of the Ontario Heritage Act (OHA) and its purpose;
- the Municipal Heritage Register;
- the process for requests for removing a property from the Municipal Heritage Register;
- Ontario Regulation 9/06
- Heritage Conservation Districts (HCD) in Whitby including the Brooklin HCD, the Werden's Plan HCD, and planned future HCDs such as Perry's Plan HCD and Four Corners HCD;
- grant programs such as the Heritage Property Tax Rebate Program; and,
- events and activities that Heritage Whitby Advisory Committee Members have participated in such as the Downtown Farmers' Market, Brooklin Harvest Fest, Heritage Week, and Ghost Walk Whitby.

4.2 Steve Edwards, Project Director, GHD

Re: 301 Colborne Street East, Application to Remove a Property from the Municipal Heritage Register

Christienne Uchiyama provided a presentation of the Application to Remove a Property from the Municipal Heritage Register. Highlights of the presentation included:

- an overview of the Cultural Heritage Assessment for the property;
- the physical characteristics of the building representing a two-story Victorian vernacular residence with influence of Gothic Revival style;
- the association of the building with the Parrott family;
- the contextual assessment indicated that the residence was not identified as a landmark, nor was it unique;

- a request to remove the early 20th Century two-storey residence on the subject property;
- a proposal to salvage materials and documentation for commemoration; and,
- requesting the Committee to recommend delisting of the property from the Municipal Heritage Register.

A question and answer period ensued between Members of the Committee and Christienne Uchiyama regarding:

- whether there was a garage situated on the property;
- the exterior materials used on the building;
- the uniqueness of the bay windows for a house of that style;
- whether the double bay windows feature could be incorporated into the proposed building design as a tribute feature to the original building;
- the proposed designs for a future building on the site; and,
- whether the stone bungalow on Dunlop Street would be impacted by the proposed future building.

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee supports the Application to Remove a Property (301 Colborne Street East) from the Municipal Heritage Register.

Carried

- 4.3 Dustin DeNoble, Junior Project Coordinator, DeNoble Homes, Vasco Jeronimo, Architectural Designer, and Rebecca Sciarra, Partner and Principal Heritage Specialist

Re: 404 Ontario Street West, Application for Demolition

Steve DeNoble provided an overview of the application for Demolition for 404 Ontario Street West. Highlights of the presentation included:

- the setback of the proposed building;

- land coverage of the proposed building; and,
- the design of the proposed building.

A question and answer period ensued between Members of the Committee and Mr. DeNoble regarding:

- what the applicant was seeking from the Committee;
- whether the proposed building met all zoning requirements;
- the measurements of the side yard for the proposed building, and the ratio of the building to the lot size;
- considering a shed roof as an alternative to the current design plan;
- whether the proposed building complemented the existing streetscape;
- whether the applicant would consider a design that better complemented the character of the Werden's Plan HCD; and,
- whether there was a rear garage on the property.

Recommendation:

Moved by Vincent Santamaura

That the Heritage Whitby Advisory Committee recommends to defer the application for demolition for 404 Ontario Street West to the March 14, 2023 Committee meeting to allow the applicant to prepare a redesign of the replacement building that is more in keeping with the district conservation plan with respect to lot coverage, front and side yard building setbacks, and respecting the existing architecture that is onsite including the roofline.

Carried

5. Correspondence

There was no correspondence.

6. Council Update

Councillor Leahy provided a Council update regarding the 2023 Budget, and impacts of Bill 23.

A brief question and answer period ensued regarding whether the 2023 Budget included HCD updates to the Werden's Plan HCD and future HCDs including Perry's Plan and Four Corners.

7. Other Business

7.1 Heritage Conservation District (HCD) Plan

Paul Rolland requested that staff send the Werden's Plan HCD Plan and Brooklin HCD Plan to Committee Members.

7.2 Municipal Heritage Register Subcommittee

David Johnson requested that the Committee establish a subcommittee to update the Municipal Heritage Register.

Margaret Clayton, Vincent Santamaura, Paul Rolland, Rick McDonnell, and Terry Standish volunteered for the Municipal Heritage Register Subcommittee.

7.3 Downtown Whitby Secondary Plan

Ed Belsey advised that the Downtown Whitby Secondary Plan would be presented at an upcoming Committee of the Whole meeting. Mr. Belsey stated that once the Plan was adopted by Council, it would be forwarded to Regional Planning for approval.

7.4 Doctor's House, 67 Harbourside Drive

Paul Rolland requested an update regarding the final status of the Doctor's House from Town staff.

Ed Belsey advised that there were no updates at this time.

7.5 Pump House

Paul Rolland requested an update regarding the Pump House from Town staff.

Ed Belsey advised that work was completed in 2022 to reinforce the structure. Mr. Belsey stated that the next steps would be to focus on the landscape and surrounding land development. He further stated that the future use of the Pump House would likely be considered in the Waterfront Master Plan Update.

A brief question and answer period ensued regarding whether the fencing would remain in place until the final usage was decided.

7.6 Heritage Whitby Advisory Committee Newsletter

Paul Rolland requested that the Heritage Whitby Advisory Committee Newsletter be added to the March 2023 Committee agenda.

7.7 Preventing Demolition of Heritage Buildings due to Neglect

Margaret Clayton requested that strategies to prevent demolition by neglect of heritage buildings be added to the March 14, 2023 Committee agenda.

7.8 Bill 108 and Bill 23

Margaret Clayton requested that an overview of Bill 108 and Bill 23 and impacts on Heritage designations be provided to the Committee.

David Johnson advised that he was arranging a Heritage Workshop for Members that would address Bill 108 and Bill 23.

7.9 780 Garden Street

Margaret Clayton requested that the Committee request Council to proceed with the designation of 780 Garden Street under Part IV of the Ontario Heritage Act.

Recommendation:

Moved by Margaret Clayton

That the Heritage Whitby Advisory Committee recommends that Council designate 780 Garden Street under Part IV of the Ontario Heritage Act.

Carried

8. Next Meeting

Tuesday, March 14, 2023 - 7:00 p.m.

9. Adjournment

Recommendation:

Moved by Vincent Santamaura

That the meeting adjourn.

Carried

The meeting adjourned at 9:09 p.m.

Groveside Cemetery Board

c/o Town of Whitby
575 Rossland Road East
Whitby, Ontario, L1N 2M8
Cemetery Tel: (905) 655-3493

To: Heritage Whitby Advisory Committee
CC: Fuwing Wong, Commissioner, Financial Services/Treasurer
Jackie Lee, Secretary-Treasurer, Groveside Cemetery Board
From: Paul Jones, Chair, Groveside Cemetery Board
Date: March 9, 2023
Subject: Proposed Name Change – Pioneer Baptist Cemetery

Proposal:

The Town of Whitby's Groveside Cemetery Board is proposing that the name of Town's Pioneer Baptist Cemetery be changed to Olde Winchester Cemetery.

It should be noted that the Board anticipates giving public notice and seeking public input concerning the proposed name change and that will it require the support of Whitby Town Council and registration with the Bereavement Authority of Ontario.

Rationale:

The reasons for the proposed name change include:

- Only two interments occurred at the Cemetery in 2022. There is room for many more interments and a need to serve a growing population. It is believed the Cemetery would appeal to a broader public if the cemetery had a non-denominational name.
- The name Winchester recognizes one of the area's original names and preserves that heritage.

- It would appear there is no other cemetery in Ontario with Winchester in its name.
- “Pioneer” is already taken by the abandoned cemetery at Albert and Church streets in Brooklin that is a designated heritage site.

Backgrounders:

Attached are two backgrounders. One about Whitby’s Groveside Cemetery Board, its history, roles and responsibilities and the other a brief history on the Pioneer Baptist Cemetery.

Baptist Cemetery

(aka Pioneer Baptist Cemetery)

(South side of Columbus Road, East of Thickson Road, Brooklin)

This cemetery was established around 1843 by Reverend William Marsh, the first Baptist Minister in Whitby Township. He was buried here that same year. There was a church in connection with this cemetery which closed in 1884 when the congregation moved into Brooklin. The building was later moved to a farm east of the cemetery on the north side of Columbus Road. It is now used as a shed.

Buried in the cemetery are members of the Dryden family including the Honourable John Dryden, Ontario's first Minister of Agriculture from 1890 to 1905 and William A. Dryden, founder of the Royal Agricultural Winter Fair in Toronto. In fact, this cemetery was run for many years by the Dryden family before being abandoned, placing it, by law, under the care, custody and control of the Town of Whitby who in turn have entrusted it to the Groveside Cemetery Board. There is still space available for burials.

GROVESIDE CEMETERY BOARD

Groveside Cemetery has been serving the families of Whitby and beyond for just shy of 150 years. Initially it was privately owned but when it fell into terrible disrepair the owners requested that Whitby Township Council take it over. Township Council did so in 1942 and a cemetery board was put in place.

Today, the Groveside Cemetery Board is comprised of seven persons appointed by Whitby Town Council. One member of Council and one town staff person liaise with the Board which is responsible for the maintenance and management of the lands, buildings, machinery, plantings, accounting and record keeping for not only Groveside but four other "abandoned" cemeteries. Cemetery fees, charges and bylaws are set by the Board and the Board offers multiple interment and memorial options at Groveside and its Baptist Cemetery. Its other cemetery sites are full. Current annual revenues are almost \$500,000 and expenditures are roughly the same.

The Board employs two full time staff plus summer staff, as necessary, to maintain:

- (1874) Groveside Cemetery (26 acres, 14 developed),
- (1857) Myrtle Cemetery (behind car repair shop Myrtle Rd & Hwy 12),
- (1841) Hubbell Cemetery (Duffs Road, North of Myrtle Road),
- (1843) Baptist Cemetery (Columbus Rd, East of Thickson) and the
- (pre 1914) Hemingway Gravestone (S/E corner Thickson & Wentworth).

Currently, the Board meets the second Wednesday of each month at 1:30pm at the Groveside Cemetery Offices (5155 Baldwin Street South, Brooklin), or at the call of the Chair.

grovesidecemetery.com

March/2023